



# INDIAN CATHOLIC PRESS ASSOCIATION (ICPA)

## APPLICATION FOR MEMBERSHIP

*The Indian Catholic Press Association (ICPA) is an organization of editors, journalists, teachers of journalism, freelance journalists, periodicals, publishing houses, news agencies and regional press associations in India. Before you fill up this application form, kindly read the instructions given below and on [page 6](#)*

The prescribed application form, duly filled up and signed by two members of the Association, may be sent to the following address, along with the required documents:

The Secretary  
Indian Catholic Press Association (ICPA)  
Ground Floor, Plot No 11  
Jaipuria Enclave, Kaushambi  
Ghaziabad 201010 NCR Delhi  
Email: [indiancatholicpress@gmail.com](mailto:indiancatholicpress@gmail.com)

The Secretary will forward your application to the Executive Committee (EC) of the ICPA, which will scrutinize it, the result of which will be communicated to you by the Secretary. If your application has been accepted, you become a provisional member of the ICPA.

Please note, the process of admission is complete:

- 1) *When the General Body of ICPA formally admits you at the time of its Annual General Body Meeting (AGM), and*
- 2) *You pay the required admission and membership fees within sixty days of the receipt of the intimation of your admission into the Association, failing which your membership will not be considered accepted unless you furnish documentary evidence for the delay beyond the prescribed period.*



INDIAN CATHOLIC PRESS ASSOCIATION  
(ICPA)

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USE BLOCK LETTERS

1. *Name of the Applicant:* .....

*Address:* .....

.....

..... *PIN* .....

*Mobile:* .....

*Email:* .....

2. *Membership*

2.1 *Category of Membership (tick as applicable you): I would like to be*

- (1) *a Regular-Individual Member*
- (2) *a Regular-Institutional Member*
- (3) *an Associate Member*
- (4) *an Honorary member*

2.2 *If you opt for 2.1(1) (Regular-Individual), (kindly tick as applicable): I am*

- (1) *a Working Journalist*
- (2) *a Freelance Journalist*
- (3) *a Writer*
- (4) *an Editor of a Catholic Periodical/News Agency*
- (5) *a Regular Writer/Contributor to Catholic Periodicals or News Agencies*
- (6) *a Teacher of Journalism*
- (7) *Retired from being (Chose the appropriate category), after 10 years of working experience*

2.3 *If you opt for 2.1(2) (Regular-Institutional) (kindly tick as applicable): I represent a*

- (1) *Catholic Periodical*
- (2) *Catholic News Agency*
- (3) *Catholic Publishing House/Firm*
- (4) *Catholic Institute of Journalism/Department of Journalism*



INDIAN CATHOLIC PRESS ASSOCIATION  
(ICPA)

APPLICATION FOR MEMBERSHIP

2.4 If you opt for 2.1(3) (Associate Member) (kindly fill up): I am interested in joining ICPA because

.....

2.5 If you opt for 2.1(4) (Honorary Member) (kindly fill up): I am interested in joining ICPA because

.....

3. Academic/Professional Qualifications and Experience

3.1 Regular-Individual Member:

(a) My qualification (degrees, diplomas etc.): .....

.....

(b) My Journalistic Experience (In years): .....

(c) The Institutions I worked for as (category of work) are:

Names and places of institutions: .....

.....

.....

.....

3.2 Regular-Institutional Member:

(a) Name and address of your Institution: .....

.....

.....

(b) Our institute/firm publishes Catholic periodicals (daily, weekly, fortnightly, monthly, quarterly, etc): (answer in order) name of the periodical, year established, periodicity, and language used;

1) .....

2) .....



INDIAN CATHOLIC PRESS ASSOCIATION  
(ICPA)

APPLICATION FOR MEMBERSHIP

3) .....

4) .....

(c) *Our institute/firm publishes Catholic books in (Languages) for liturgical, educational, moral science, etc. (answer in order) language, category;*

1) .....

2) .....

3.3 Associate Member:

*My profession is:* .....

3.4 Honorary Member:

*My profession is:* .....

4. Documents

*For documents required to be furnished along with your application see page 7*

4.1 *I have enclosed the following documents as evidence of my journalistic orientation (In case the documents are not in English, please give a list of the documents in English with the following details: title of the article, date of publication, name of the periodical/newspaper, other documents, etc).*

1) .....

2) .....

3) .....

4) .....

5) .....

6) .....

4.2 *I have enclosed two stamp-size photographs for the ID card: (Yes/No)*



INDIAN CATHOLIC PRESS ASSOCIATION  
(ICPA)

APPLICATION FOR MEMBERSHIP

6. Declaration:

I understand the aims and objectives of the Indian Catholic Press Association and I agree to abide by its rules and regulations:

Signature:

Place: ..... Date: .....

7. Authorization:

Names and signatures of the two ICPA members who recommend your candidature:

(1) a. Name: .....

b. Signature:

(2) a. Name: .....

b. Signature:

\*\*\*\*\* (For Office use only) \*\*\*\*\*

1) Application received on: .....

2) Scrutinized by the Executive Committee on: .....

3) Decision of the Executive Committee: .....

4) Approved by the General Body on: .....

5) Decision on admission communicated to the applicant on: .....

6) Admission fee paid on: .....

7) Receipt No: .....

8) Membership fee paid on: .....

9) Receipt No: .....

Name: ..... Signature

President ICPA

Name..... Signature

Secretary ICPA



# INDIAN CATHOLIC PRESS ASSOCIATION (ICPA)

## APPLICATION FOR MEMBERSHIP

*To be retained by the Applicant:*

### Some essential information and Guidelines for admission in ICPA

#### 1. *Aims and Objectives of the Association (cf. ICPA Constitution, Revised Version, 2018)*

1. *To promote the development of a Catholic Press in India;*
2. *To act as the nodal organization of the Catholic Press in India;*
3. *To promote and defend the right of information, freedom of expression and to uphold ethics of journalism;*
4. *To promote professional skills of its members through in- service courses, training programmes, seminars, etc.;*

#### 2. *Classification of Membership*

- a. *Regular Individual Membership*
- b. *Regular Institutional Membership*
- c. *Associate Membership*
- d. *Honorary Membership*
- e. *Patrons*

#### 2.a *A Regular Individual Member can be any Catholic who is:*

- 1) *A Journalist according to the Working Journalists of India Act, 1955;*
- 2) *A Freelance journalist;*
- 3) *A Writer;*
- 4) *A Teacher of Journalism in a recognized institute;*
- 5) *An Editor, publisher, regular contributor to and writer for Catholic periodicals and Catholic news agencies;*
- 6) *A person retired from any of the above professions, with at least ten years of working experience.*

#### 2.b *A Regular Institutional Member can be:*

- 1) *A Catholic Periodical*
- 2) *A Catholic News Agency*
- 3) *A Catholic Publishing House*
- 4) *A Catholic Institute of Journalism or/and a Department of Journalism*

2.c *An Associate Member can be any Catholic journalist or print media person who wishes to associate himself/herself with the ICPA without becoming a Regular Member.*



# INDIAN CATHOLIC PRESS ASSOCIATION (ICPA)

## APPLICATION FOR MEMBERSHIP

2.d An Honorary Member *can be any Catholic individual who subscribes to the aims and objectives of ICPA and is willing to promote and patronize its activities.*

*Honorary Membership is conferred by the ICPA on the basis of a request submitted to the Executive Committee through the Secretary, signed by at least three members of good standing – individual or institutional. The EC is also empowered to make such proposals suo motto.*

*Existing members of seniority and stature also may be proposed for Honorary Membership in recognition of their significant services to the ICPA, in which case they retain their voting right, but shall be exempted from the fiscal obligations to the Association; though voluntary contributions and donations shall be accepted from them and receipts issued.*

2.e Patron Membership is purely and highly honorific. A Patron is a person of high stature, impeccable integrity and reputation whose association with the ICPA would enhance the image and prestige of the Association and facilitate the propagation of its ideals. It is the prerogative of the Executive Committee to identify such personalities of eminence and present the proposal for the approval of the General Body. Patrons have no fiscal obligations to the Association, though voluntary contributions and donations shall be accepted from them and receipts issued. At any point of time there shall not be more than three Patrons.

### 3. Procedure for Admission of Members

- 3.1 *The prescribed application form, duly filled up and signed by two bonafide members of the Association, may be sent to the ICPA Secretary, along with certain documents as supporting evidence for qualification as member of this Association. The documents for various categories may be noted below (see guidelines below).*
- 3.2 *Admissions may be recommended by a favourable decision of the Executive Committee after verification of the documents produced.*
- 3.3 *The General Body makes the final decision to admit members on the recommendation of the Executive Committee.*
- 3.4 *The admission procedure is complete when the applicant remits the required admission and membership fees. If the applicant fails to remit the above fees within sixty days of the receipt of the intimation of his/her admission into the Association, the membership will be considered not accepted unless the applicant furnishes documentary evidence for the delay beyond the prescribed date.*



# INDIAN CATHOLIC PRESS ASSOCIATION (ICPA)

## APPLICATION FOR MEMBERSHIP

### Guidelines on Qualifying Documents along with the Application Form for Membership in ICPA.

#### A. Regular Individual Membership

*A.1 For Editors: please enclose a copy (original) of the newspaper/magazine/periodical/newsletter you edit in which you have your name in print on the masthead or in any conventional place. Your periodical should be a registered publication to be eligible for membership in the ICPA;*

#### A. 2 Regular Correspondents/Reporters

*A. 2.1 For those employed as Regular Correspondents /Reporters, in a news agency: enclose a letter of accreditation from your editor or, send one photocopy each, of 6 (six) of your original published works with your byline (which have your name in print) during the past one year (ending on the date of your application);*

*A. 2.2 For those employed as Regular Correspondents/ Reporters in a registered periodical/newsletter/ newspaper/magazine: enclose a letter of accreditation from your editor along with a sample copy of the periodical/newsletter/newspaper/magazine;*

*A. 3 For Freelance Journalists: please enclose one photocopy each of 6 (six) of your original published works with your byline (which have your name in print) during the past one year (ending on the date of your application);*

*A. 4 For Teachers of Journalism: kindly enclose an accreditation letter from the competent authority of the university/college/institute/department.*

#### B. Regular Institutional Membership

*B. 1. For Institutional Membership the following are eligible:*

*a Catholic publishing house/firm, a Catholic News Agency, Catholic Periodical, Catholic Press Institute, or a Catholic Institute of Journalism/department of Journalism.*

*The Director/Editor/Publisher/Department Head may forward his/her application accompanied by a copy of the periodical/book in which his/her name appears in print in a conventional place. The above document should pertain to the past one year period (ending on the date of application).*

Your application should be recommended by two bonafide members of the ICPA. A member may not recommend more than four new applicants during the same year.





# INDIAN CATHOLIC PRESS ASSOCIATION (ICPA)

## APPLICATION FOR MEMBERSHIP

### 4. *Responsibility of Members*

4.1 *Regular Individual and Institutional Members shall attend the Annual General Body Meetings (AGMs) and collaborate in all other activities of the Association.*

4.2 *Members shall pay the Annual Membership Fees before the AGM of a year or 31 March whichever is earlier.*

### 5. *Cessation, Suspension and Termination of Membership*

The Membership will cease:

5.1 *If a member fails to attend the AGM for two consecutive years without giving valid reason, in writing, to the Secretary; However, if a member is abroad for studies or work he/she may be exempted from this clause and continue to remain member provided he/she duly pays the membership fee at the prescribed time;*

5.2 *If a member fails to remit membership fees for two consecutive years;*

5.3 *If a member resigns or withdraws from the Association;*

5.4 *If a member leaves the Catholic Church or is duly excommunicated from the Catholic Church;*

5.5 *If a member works against the interests of the Association.*

### 6. *Admission Fee and Membership Fee*

6.1 *Admission Fee:*

*For Individual Member: Rs 150*

*For Institutional Member: Rs 350*

6.2 *Membership Fee:*

*For Regular Individual Member: Rs 300.00*

*For Institutional Member: Rs 1000.00*

*For Associate Member: Rs 1000.00*

*For Honorary Member: Nil (But donations/contributions can be accepted)*

*For Patrons: Nil (But donations/contributions can be accepted)*